



Haringey Council

Agenda item:

[No.]

CABINET

On 24th February

Report Title. **Urban Environment Fees & Charges 2009/10**
Part 2 : Enforcement Services

Report of **Niall Bolger, Director of Urban Environment**

Signed :

11th February 2009.

Contact Officer : **Bola Odebiyi Telephone: 0208 489 1285**

Wards(s) affected: **All**

Report for: **Key**

1. Purpose of the report (That is, the decision required)

1.1. This report reviews fees and charges for services administered by the Enforcement Service.

2. Introduction by Cllr Canver, Cabinet Member for Enforcement and Safer Communities

2.1 This report asks the Cabinet to agree the proposed fees and charges for the coming financial year for Enforcement Services.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

3.1. The review of fees and charges will support the achievement of council priorities within Urban Environment, particularly making Haringey one of London's greenest boroughs and Creating a Better Haringey: cleaner, greener, safer.

4. Recommendations

4.1. That the increases and changes to fees and charges proposed for services administered by the Enforcement service are approved and implemented from 1 April 2009.

5. Reason for recommendation(s)

5.1. The Council's external income policy has two fundamental principals: (i) Services should raise income wherever there is the power or duty so to do; and (ii) the income should (at least) cover the full cost, including all overheads of the service.

5.2. The Council's budget for 2008/9 included pre-agreed savings targets for pest control of £50k. The service is currently reporting an underachievement that will be the subject of a further and separate report.

6. Other options considered

6.1. No other options have been included.

7. Summary

7.1. General

In preparing this report the following factors have been taken into account:

- Current economic climate
- The fees and charges of neighbouring boroughs
- The increase in materials and other costs.
- Where applicable, the current market rates
- VAT implications

Fees and Charges are inclusive of VAT where applicable.

7.2. **Prescribed fees** – many of the fees for licences reflect charges prescribed or limited by legislation.

7.3. **Mortuary** - The new mortuary has been built with funding that includes £500k of prudential borrowing. This borrowing will be met by an increase in the income target for mortuary charges of £161k per year, over 20 years. We have estimated that for 2009/10 this increased target will be achieved by an increase in charges of 50%. This rate will be reviewed each year to reflect the actual cost of borrowing for the preceding year.

7.4. Currently the London Borough of Enfield is the only local authority that uses the mortuary other than ourselves. The proposed charge to fund the prudential borrowing has been negotiated and agreed with London Borough of Enfield.

7.5. **Street Trading** – we have consulted all existing licence holders on an inflationary increase. We have also published a notice in a local paper to confirm this consultation. No adverse comments have been received.

7.6. **Pest Control** - revised charging rates were introduced in 2006/7. Changes reflected the introduction of a market rate for commercial treatments, a domestic rate based upon direct cost recovery and a new concessionary rate for those on means tested benefits. A concessionary charge of £15 is payable for pest control treatments made to domestic clients who are in receipt of income support, housing benefit or income based jobseekers allowance.

7.7. Treatments are projected to increase by 1000 this year, with the majority of these being charged at the concessionary rate. We have employed 1 extra temporary pest control officer and a temporary admin officer to accommodate these additional treatments, at an estimated cost of £70k. Proposals to address this increased expenditure and a predicted budget deficit will be the subject of a further and separate report.

8. Chief Financial Officer Comments

8.1. The proposed fees and charges set out in the appendices are broadly based on inflationary uplifts of 2% allowing for some roundings to collectable amounts. VAT in the appendices is charged at the rate of 15% where appropriate. The rate is expected to return to 17.5% from 1st January 2010.

9. Head of Legal Services Comments

9.1. The Head of Legal Services has been consulted in the preparation of this Report and makes the following comments.

9.2. The Head of Legal Services confirms that there are no legal implications arising out of the principle contained in the recommendations at paragraph 4 of the Report. However, due to insufficient time, it has not been possible to verify the accuracy of the legislation referred to in the appendices to the Report. Accordingly, the Head of Legal Services will circulate an updated comment prior to the meeting on the 24th of February 2009.

10. Head of Procurement Comments –[Required for Procurement Committee]

10.1. N/A

11. Equalities & Community Cohesion Comments

11.1. The proposed increases reflect minimal increases to reflect inflationary increases only. There should be no new impact arising from these changes.

12. Consultation

- 12.1. Street Trading licence holders are currently being consulted on the proposed changes.
- 12.2. Enfield Council has been advised of the proposed mortuary charge changes.

13. Service Financial Comments

- 13.1. The proposed new changes here will cover inflationary increases only. Proposals to address this increased expenditure in pest control and a predicted budget deficit will be the subject of a further and separate report.

14. Use of appendices /Tables and photographs

- 14.1. The fees and charges proposed are detailed in Appendices to this report covering the following services administered by Urban Environment:

Enforcement (Appendices A to E)

- (A) Pest Control services
- (B) Miscellaneous
- (C) Street Trading
- (D) Exhibition Licences
- (E) Gambling Act 2005
- (F) Licensing Act 2003

15. Local Government (Access to Information) Act 1985

- 15.1. The Council's Financial Planning 2009/10 to 2011/12
- 15.2. The Council's External Income Policy

Pest Control Services

Supplementary notes

- a. Means Tested Benefits attracting concessions will include:-
 - i. Income Support
 - ii. Income based Jobseekers Allowance
 - iii. Pension Credit
 - iv. Working Tax Credit
 - v. Housing Benefit/ Council Tax Benefit
- b. Commercial Rates show minimum charges, additional costs by be levied by survey.
- c. Bed bug treatments at domestic and commercial rate to be based upon a 3 bedroom house with an additional minimum charge of £46.00 per extra room.
- d. Prices are inclusive of VAT.
- e. Where no VAT is payable this will be reduced by the applicable rate.
- f. Additional administrative costs will be levied if appropriate.
- g. For cash handling purposes all fees are rounded down or up to a whole pound amount
- h. A nominal fee of £15 will be charged where concession rate clients miss their appointment without 24hr notification and wish to have the missed treatment carried out.
- i. An additional fee of £25 will be charged to domestic and commercial rate clients in the event of failure to give 24hr notification of cancellation of the appointment.
- j. Block treatments for Homes for Haringey will have a reduction of 10% for treatment involving 20 or more properties

Pest control	2008-2009	2008-2009	2008-2009	2009-2010	2009-2010	(%) change
	Inc VAT	Excluding VAT	Inc VAT	Excluding VAT	Excluding VAT	
	(£)	(£)	(£)	(£)	(£)	
1. Rodent control						
Domestic Per treatment for rats & mice (Per dwelling or equivalent)	97	83	98	85		2.00%
Commercial Per treatment for rats and mice Prices from those shown and by quotation	144	123	144	125		2.00%
Concession Per treatment for rats and mice	15	13	15	13		0.00%
2. Wasps						
Domestic						
One nest	77	66	77	67		2.00%
Per additional nest	33	28	33	29		2.00%
Commercial						
Ladders not required One nest	164	140	165	143		2.00%
ladders required one nest	205	174	209	177		2.00%
Per additional nest	33	28	33	29		2.00%
Concession	15	13	15	13		0.00%
3. Cockroaches						
Domestic (Course of 3 Treatments)	144	123	144	125		2.00%
Commercial Cockroaches (Quotes Available)	205	174	205	177		2.00%
Concession Cockroaches	15	13	15	13		0.00%
4. Fleas						
Domestic	97	83	98	85		2.00%
Commercial Fleas (Quotes Available)	205	174	209	177		2.00%

Concession	15	13	15	13	0.00%
5. Pharaoh's Ants					
Domestic Single dwelling	103	88	103	90	2.00%
Commercial	Price on application	Price on application	Price on application	Price on application	N/A
Concession	15	13	15	13	0
6. Bed Bugs					
Domestic	190	162	190	165	2.00%
Commercial Bed Bugs (Quotes Available)	205	174	209	177	2.00%
Concession Bed Bugs	15	13	15	13	0.00%
7. Stored Product Pests					
Domestic	103	88	103	90	2.00%
Commercial Stored Product Pests	Price on Application / Survey	N/A	N/A	N/A	N/A
Concession Stored Product Pests	15	13	15	13	0.00%
8. Pigeons					
All clients Treatment and/or proofing	Price on Application / Survey	N/A	N/A	N/A	N/A
9. Squirrels					
Domestic	103	88	103	90	2.00%
Commercial Squirrels	Price on Application / Survey	N/A	N/A	N/A	N/A

Concession Squirrels		15	13	15	13	0.00%
10. Other Pests						
Domestic						
Commercial		103	88	103	90	2.00%
Concession	Price on Application/ Survey	N/A	N/A	N/A	N/A	N/A
11. Missed visit and additional visit charge						
Domestic						
Commercial		26	22	26	22	0.00%
Concession		26	22	26	22	0.00%
12. Drain Examinations Per examination (unless cases of formal action or involving rodent infestation) excluding use of closed circuit TV inspection.						
Domestic						
Commercial		144	169	144	172	2.00%
12. Drain Examinations Per examination (unless cases of formal action or involving rodent infestation) excluding use of closed circuit TV inspection						
Commercial		205	174	205	177	2.00%
12. Drain Examinations Per examination (unless cases of formal action or involving rodent infestation) excluding use of closed circuit TV inspection						
Commercial		N/A	N/A	155	155	N/A

Miscellaneous

Mortuary Please note: Mortuary Charges restructured to allow for prudential borrowing for the new mortuary. The charges for this borrowing will be implemented in 2009/10 and will require an additional £48k income. Enfield have been advised of these new proposed charges.	2008-2009 (£)	2009-2010 (£)	2009-2010 (%) change
Reception of Bodies from Other Authorities			
(A) For Post Mortem Examination (PME) assistance and retention (a) Reception between 08:00 and 16:00 Mon to Fri	150	225	50%
(b) Reception outside times in (a) above	207	310	50%
(c) Additional charge to (a) or (b) Special Post Mortem Examination	343	515	50%
(d) Additional Charges for 2 nd or subsequent Post Mortem	280	420	50%
46	70	105	52%
(B) For retention of bodies with no PME assistance			
(a) Reception between 08:00 and 16:00 Mon to Fri	70	105	50%
(b) Reception outside times in (a) above	55	80	45%
For retention of bodies for National Assistance Burials beyond date of referral to Authority concerned. (Per week or part thereof)			
Charge for visit of Police Officers for Street Duty Awareness Training (including necessary protective clothing)	£10 per Officer Visit	15	50%

ESTABLISHMENT CHARGE (Percentage of cost of works unless other stated)	2008-2009 (£)	2009-2010 (£)	(%) change
1. For works in default of owner following failure to comply with legislative requirements	30% + VAT	30% + VAT	No change
2. For works by agreement	20% + VAT	20% + VAT	No change
3. For arrangement of Burials or Cremations	137 ex vat 161 inc vat	140 ex vat 161 inc vat	2%
4. Supervision of works only	30% Of cost of work	30% Of cost of work	New charge
5. Application for consent to the operation of a loudspeaker in contravention of Section 62 (1) of the Control of Pollution Act 1974	50	51	2%

OFFICER TIME – reports, consultations and investigations	2008-2009 (£)	2009-2010 (£)	(%) change
Minimum charge for up to 2 hours	123	125	2%
Charge per hour after first 2 hours	62	63	2%
Note- Materials used many be charged for, and where appropriate, 30% establishment charges will be imposed on Officer time, materials used etc. Enhanced rates of 20% extra will apply for weekend, out of hours and bank holidays working.			
Health Education Training			
	2008-2009 (£)	2009-2010 (£)	(%) change
Level 2 Award in Food Safety in Catering (per person per course)H	51	54	5.9%
Food Safety Management Systems new course £30	30	31	2%

Detention Charges (Stray Dogs)			
	2008-2009 (£)	2009-2010 (£)	(%) change
(a) First Day	56	57.50	2%
(b) Per day thereafter	23.50	24	2%
(c) Reduction if animal given permanent form of identification for first time	23.50	24	2%
(d) Reduction where animal already has permanent form of identification	16	16.50	2%
(e) Providing animal with permanent form of identification	26.50	27	2%
Health Certificates (no vat applicable)			
	2008-2009 (£)	2009-2010 (£)	(%) change
Food			
One copy	106	108	2%
Per additional copy	21	22	2%
Sampling requiring analysis	N/A	30% of certificate fee plus analytical charges	New fee
Movements of bodies			
Certification for sealing of coffins for dispatch overseas - first two hours	115	117	2%
Plus per hours thereafter			
Freedom from Infection Certificate for movement of bodies outside UK	70	72	2%
Contaminated land			
	2008-2009 inc VAT (£)	2009-2010 Inc VAT (£)	(%) change
Application for information in respect of potentially contaminated sites.	N/A	57.50	N/A
Copy of documents and files.	N/A	Price on application	N/A

Street Trading

The Street Trading Charges are calculated so that the estimated income for the year balances the Council's estimated cost for enforcement and administration.

The actual charges, which may be made, are limited by the London Local Authorities Act 1990 Part III Section 32. This enables the Authority to recover reasonable costs in aggregation taking one year with another.

Whilst the responsibility for refuse collection rests with the trader, where a trader fails to make proper arrangements for the collection / disposal of trade waste, we will undertake the work in their default.

The proposed changes have been increased by 2% and having regard to the charges levied by neighbouring boroughs.

** Provision has been made for the introduction of a new charge for when the issue of fixed penalty notices for street trading offences comes into effect during 2004. The setting of the fee is by a joint committee under section 101 of the Local Government Act 1972(c.70) formed by the London Borough Councils for such purposes. The consent of the Secretary of State is then required.

STATEMENT UNDER SECTION 32(7) LONDON LOCAL AUTHORITIES ACT 1994

The street trading charges are calculated so that the estimated income for the year balances the Councils estimated cost for enforcement and administration.

The actual charges which may be made are limited by the London Local Authorities Act Part III Section 32. This enables the authority to recover reasonable costs in aggregation taking one year with another. Whilst the responsibility for refuse collection rests with the trader, where a trader fails to make proper arrangements for the collection/disposal of trade waste, we will undertake the work in their default.

Any representations relating to the above must be made in writing to the Council and must be submitted no later than 28 days from the date of publication of this notice.

All correspondence should be sent to: Enforcement Services, Techno Park Ashley Road, Tottenham N17 9LN.

ROBIN PAYNE, Head of Enforcement

Street Trading	2008-2009 (£)	2009-2010 (£)	(%) change
a) Application fees			
Traditional Stalls, Tottenham Hotspur Matchday Trading and Displays Outside Shop Premises	101	103	2%
Application/renewal for 3 Years			
Application/renewal for 2 Years or less			
Application/renewal for 2 years or less	68	69	2%
Application for temporary licence for six months or less	40	41	2%
Application for temporary licence for six month or less on private land	190	194	2%
Street Festivals/approved events			
Temporary licence for 1 day	17	17.50	2%
Tables and chairs outside catering establishments			
Application/renewal for 1 year	52	53	2%
Temporary Licence for six months or less	32	33	2%
Variations of Licences			
Application for variation made at time of renewal	No charge	No Charge	
Application for variation made during term of Licence	72	74	2%
b) Weekly charges payable in addition to above fees			
Tottenham Hotspur Matchday stalls selling refreshments	41	42	2%
Tottenham Hotspur Matchday non-food stalls	16	16.50	
Small stalls trading 6 days or more	28	29	2%
Temporary small stalls trading two fixed days	18	18.50	2%
Refreshment and all other large stalls	53	54	2%
Approved extensions to large stalls (per sq.metre)	13	13.50	2%
Displays of good outs shops (per. Sq.metre)	13	13.50	2%
Tables and chairs outside catering establishments (per sq.metre)	11	11.50	2%
Temporary Stall at Street Festival			
Temporary licence for 6 months or less on private land	No Charge	No Charge	
	16	16.50	2%

Street Trading	2008-2009 (£)	2009-2010 (£)	(%) change
Other Additional Charges			
Removal by council of goods, stalls, tables, chairs left in street outside trading hours	205	209	2%
Daily storage of same by Council	113	115	2%
Removal and disposal of refuse by council in default of licence holder	Actual costs incurred + 30% Establishment Charge		
Refunds by Council			
Refusal to renew licence (other than temporary licence)	Whole fee	N/A	N/A
Refusal to grant a licence	50% of the fee	N/A	N/A
Enforcement			
Issue of enforcement notice for an alleged offence of unlicensed street trading or the contravention of a licensing condition.			
Release fee for the removal and one day storage of a vehicle seized In lieu of legal proceedings	226	230	2%
Additional daily charge (excluding Saturdays, Sundays and Public Holidays)	26	27	2%
First Application with one days distribution			
Main distributors licence	45	46	2%
Associates licence	20	20.50	2%
Renewals			
Main distributor	33	34	2%
Associate distributor	16	16.50	2%

Street Trading	2008-2009 (£)	2009-2010 (£)	(%) change
Extra days distribution (Maximum Six)			
Main distributor per day	9	9.50	2%
Associate distributor per day	9	9.50	2%
Refunds by council			
Refusal to renew licence	Whole fee	N/A	N/A
Refusal to grant licence	50% of Fee	N/A	N/A

**Exhibition Licences
(Licensing Fees set locally)**

(Only one Licence at the present time – Alexandra Palace)

Exhibition Licences	2008-2009 (£)	2009-2010 (£)	(%) change
FEES PAYABLE ARE ON THE FOLLOWING SCALES Capacity (Maximum permitted number of persons)			
Up to100	827	844	2%
101-200	1645	1678	2%
201-300	2472	2521	2%
301-400	3264	3329	2%
401-500	4092	4174	2%
501-1000	5587	5699	2%
1001-1500	7599	7751	2%
1501-2000	10644	10857	2%
2001-2500	13166	13429	2%
2501-5000	27816	28372	2%
5001 plus	45250	46155	2%
For new applicants an introductory discount of 50% for the Licences up to 100 persons			
non-refundable			
Additional charge for each extension of hours beyond 11.00 p.m. per day (See Note 1)	10%	N/A	N/A
Additional charge for each extension of hours beyond 2.00 a.m. per day (See Note 1)	20%	N/A	N/A
Transfer Fee	555	566	2%
Duplicate Licence	66	67	2%
Exhibition Licences	2008-2009 (£)	2009-2010 (£)	(%) change
Booking Office Licence	742	757	2%
Transfer of above	518	528	2%

Variation of Annual Licence	555	566	2%
-----------------------------	-----	-----	----

NOTES ON Exhibition Licences

- An additional charge is payable in respect of applications which include an extension of hours beyond 11.00 p.m. or 2.00 a.m. on the basis of a fixed rate for each day an extension is permitted.

The length of the extension permitted is not a factor, (for example, if an application were to be made for an extension of hours until 1.00 a.m. on Fridays and 2.00 a.m. on Saturdays in respect of an accommodation limit of 100, the additional charge would be calculated on the basis of **2 x 10% of £844.00 = £168.80.**

For an extension of hours until 3.00 a.m. on Fridays and Saturdays in respect of an accommodation limit of 200, the additional charge would be calculated on the basis of **2 x 20% of £1,678 = £671.20.**
- If, for new applications for annual Licences, the final calculation by the Council of the maximum number of persons permitted at entertainment's given under the Licence indicates that the fee initially charged is an over-assessment, an appropriate refund will be made to the applicant.
- If, for new applications for annual Licences, the final calculation by the Council of the maximum number of persons permitted at entertainment's given under the Licence indicates that the fee initially charged is an under-assessment, the Licence will not be granted until the full fee is paid.
- If any alterations are made to the premises during the licensing year, which increased the maximum number of persons permitted at the entertainments, then an increased pro-rata fee will be required. No refund will be made of the Licence fee on the grounds that the number of persons **attending** the entertainment has been substantially and consistently less than the maximum permitted number.
- The Council will be prepared to consider a reduction of up to 50% of the fee where application for a reduction in fee is made by churches, registered charities and other similar bodies who do not already receive any form of financial assistance from the Council. Application for such a reduction should be made by letter.
- If an annual Licence is surrendered for cancellation, a pro-rata refund will be made of the fee paid by the Licensee, for each **complete month** of the Licence which remains unexpired, subject to the amount retained by the Council being sufficient to cover the Council's costs in dealing with the application for that Licence. (The date of surrender will be

deemed to be the date the Licence is received by the Council or the date the Licence is posted to the Council, whichever is the earlier).

7. If any application for an annual Licence is withdrawn or refused, the fee paid by the applicant will be refunded after the Council's costs have been deducted. If the Council's costs in dealing with the application are higher than the fee paid, no refund will be made. First time applications for premises up to 100 persons excluded.
8. In addition to this, for events with an estimated attendance of over 2,000 persons, an additional fee will be charged for up to four Officers to attend the event. Details will be supplied on request. If Officers do not attend for the full event, the relevant proportion will be refunded. If more than four Officers attend the event, no extra charge will be made.
9. Haringey Council reserves the right to reject any application for a Licence with an estimated capacity that they believe to be unrealistic or unreasonable based upon previous knowledge and experience.

GAMBLING ACT 2005

**THE FEE MAXIMUMS ARE PRESCRIBED BY THE SECRETARY OF STATE AND THE LEVEL OF FEE APPLIED
LOCALLY IS DETERMINED BY THE FULL LICENSING COMMITTEE**

(Numbers in brackets indicate secretary of state maximum level)

Premises Licence Fees

Premises Type	New Application (£)	2009-2010 VAT as indicated (£)
Bingo Club	3150 (3500)	900 (1000)
Betting Premises (excluding Tracks)	2700 (3000)	540 (600)
Tracks	2250 (2500)	900 (1000)
Family Entertainment Centres	1800 (2000)	675 (750)
Adult Gaming Centre	1800 (2000)	900 (1000)

Premises Type	Application to Vary (£)	Application to Transfer (£)	Application for Re-Instatement (£)	Application for Provisional Statement (£)	Licence Application (provisional Statement holders) (£)	Copy Licence (£)	Notification of Change (£)
Bingo Club	1575 (1750)	1080 (1200)	1080 (1200)	3150 (3500)	1080 (1200)	15 (25)	23 (50)
Betting Premises (excluding Tracks)	1350 (1500)	1080 (1200)	1080 (1200)	2700 (3000)	1080 (1200)	15 (25)	23 (50)
Tracks	1125 (1250)	855 (950)	855 (950)	2250 (2500)	855 (950)	15 (25)	23 (50)
Family Entertainment Centres	900 (1000)	855 (950)	855 (950)	1800 (2000)	855 (950)	15 (25)	23 (50)
Adult Gaming Centre	900 (1000)	1080 (1200)	1080 (1200)	1800 (2000)	1080 (1200)	15 (25)	23 (50)

Temporary Use Notices - £500.00 per application

(Applications to allow certain types of gaming on premises for example, hotels)

Permits and Registrations (Set totally by Government)

Licensed Premises Gaming Machine Permit (more than two machines)Occasion on which fee may be payable	2009-2010 (£)
Grant	150
Existing operator Grant	100
Variation	100
Transfer	25
Annual Fee	50
Change of name	25
Copy of Permit	15

Licensed Premises Automatic Notification Process (Up to two machines) Occasion on which fee may be payable	(£)
On notification- up to 2 category C or D machines only	50

Club Gaming Permits Occasion on which fee may be payable	(£)
Grant	200
Grant (Club Premises Certificate holder)	100
Existing operator Grant	100
Variation	100
Renewal	200
Renewal (Club Premises Certificate holder)	100
Annual Fee	50
Copy of Permit	15

Club Machine Permits Occasion on which fee may be payable	(£)
Grant	200
Grant (Club Premises Certificate holder)	100
Existing operator Grant	100
Variation	100
Renewal	200
Renewal (Club Premises Certificate holder)	100
Annual Fee	50
Copy of Permit	15

Family Entertainment Centre Gaming Machine Permits Occasion on which fee may be payable	(£)
Grant	300
Renewal	300
Existing operator Grant	100
Change of name	25
Copy of Permit	15

Prize Gaming Permits Occasion on which fee may be payable	(£)
Grant	300
Renewal	300
Existing operator Grant	100
Change of name	25
Copy of Permit	15
Registration of small Lotteries	2008-2009 (£)
Fee for initial registration:	40
Fee for annual renewal:	20
1. REGISTRATION OF PREMISES FOR COMPETITIVE BIDDING (Locally set – no present holders) (GREATER LONDON COUNCIL GENERAL POWERS ACT 1984)	2008-2009 (£)
Fee for Registration	320
2. REGISTRATION OF PREMISES FOR THE STORAGE OF EXPLOSIVES (Set by Government) (Manufacture & Storage of Explosives Regulations 2005)	2008-2009 (£)
New Registration fee:	86
	100
	16%

Prize Gaming Permits Occasion on which fee may be payable			
	2008-2009 (£)	2009-2010 (£)	(£) 16%
Annual Renewal fee	43	50	
3 LICENCE TO SELL FIREWORKS ALL YEAR ROUND (Set by Government)	2008-2009 (£)	2009-2010 (£)	(%) change
Application / Renewal Fee	500	500	0.0
Miscellaneous	2008-2009 (£)	2009-2010 (£)	(%) change
(A) Classification of films for local viewing per hour	41	42	2%
(B) Motor Salvage Operators Regulations 2002 and Vehicles (Crime) Act 2001Motor Salvage Operators Regs	100	100	0
Each Partner or Director pays and additional fee	35	35	0

4. POISONS ACT 1972	2008-2009 (£)	2009-2010 (£)	% Change
Fee for registration	60	61.20	2%
Fee for renewal	60	61.20	2%
Fee for change in particular	15	15.30	2%
5. Pet Shops per Selling Point	2008-2009 (£)	2009-2010 (£)	(%) change
1 to 19 selling points (+ £25 for each category of animal sold)	190	194	2%
20 to 29 selling points (+ £25 for each category of animal sold)	152	155	2%
30 or more selling points (+ £25 for each category of animal sold)	300	306	2%
Animal Boarding Establishments	272	278	2%
Riding Establishments	340	347	2%
Guard Dog Kennels	178	182	2%
Dog Breeding Establishments	178	182	2%
Dangerous/Wild Animals	500	510	2%
<p>Note: Six categories of animals – Cats, Dogs, Birds, fish (including cold water fish and tropical fish) Small mammals (including rabbits). Exotic animals (including reptiles, amphibians, arachnids and insects). Therefore maximum fee £335. Additionally, a fee of £160 will be imposed for every animal offered for sale which requires a Dangerous Wild Animals Act Licence, to reflect the cost of seeking specialist veterinary advice.</p>			

6. Rag Flock and Other Filling Materials			
	2008-2009 VAT not applicable (£)	2009-2010 VAT as indicated (£)	(%) change
Manufacture	90	92	2%
Registration	54	55	2%
Storage	262	267	2%
7. Special Treatment Premises(See Regulations for Class Classification)			
	2008-2009 (£)	2009-2010 (£)	(%) change
Class 1:			
Applicants fee	390	398	2%
Per additional person authorised to give treatment	289	295	2%
Class 2:			
Applicants fee	279	285	2%
Per additional person authorised to give treatment	74	75	2%
Class 3:			
Applicants fee	166	169	2%
Per additional person authorised to give treatment	71	72	2%
Class 4:			
Applicants fee	100	102	2%
Per additional person authorised to give treatment	56	57	2%

Notes

1. The maximum basic applicant's fee will be **£398** in establishments that require two or more Classes of treatment. The fee for a Variation of Licence will be the same as the additional payment per person for the Class concerned (**£295, £75, £72, or £57**) unless it relates to Class 4 variation to Class 1, 2 or 3 when it will be **£102**.

2. Occasional Licences and Transfer of Licence fees will be 50% of the Applicant's fee for the Class concerned.
3. Duplicate Licence fee will be the same as the additional payment per person for the Class concerned.
4. If an annual Licence has been sought but the Licence is granted or renewed for a shorter period and appropriate refund will be made.
5. If an annual Licence is surrendered for cancellation, a pro-rata refund will be made of the fee paid by the Licensee for each complete month of the Licence which remains unexpired, subject to **£75** retained by the Council being sufficient to cover the Council's costs in dealing with the application of that Licence. The date of surrender will be deemed to be the date the Licence is received by the Council. If the Council's costs in dealing with the application are higher than the refund due, no refund will be made.
6. If the application for an annual Licence is withdrawn or refused, the fee paid by the applicant will be refunded subject to **£75** retained by the Council being sufficient to cover the costs in dealing with the application. If the Council's costs in dealing with the application are higher than the fee paid, no refund will be made.

LICENSING ACT 2003

- (a) Licences in respect of Night cafes, Entertainment's, Cinematography and Theatres including occasional Licences are now covered by the Licensing Act 2003.
- (b) Licences for Alcohol , Public Entertainment , Night Cafes and Theatre / Cinematography were changed in 2005 under the provisions of the Licensing Act 2003. All now become Premises Licences.
- (c) The reforms have seen the licensing of premises involved in the sale and supply of alcohol (e.g. pubs, clubs, restaurants, and off-licences) come under Local Authority Control, moving from the Magistrates system.
- (d) The Licences for all such activities have altered under the new arrangements and will become 'Premises Licences' covering all of the areas detailed above. Certain temporary events will be covered by a new 'Temporary Event Notice'. Personal Licences will also be required for those persons involved in the sale & supply of alcohol. There are also Club Premises Certificate for these activities where they are in a club setting for the benefit of club members and their guests.
- (e) Other changes are that the fees to be paid under these new licences are to be set by Central Government and will be largely based on the Non-Domestic Rateable Value of the premises concerned.
- (f) Note that SM in the tables below refer to Statutory / Mandatory

Licensing Act 2003
Premises Licence or Club Premises Certificate fees:

The fees for a new Premises Licence or Club Premises Certificate or to vary either of the licences are based on the non-domestic rateable value of the premises. These are divided into 5 bands:

Band	A	B	C	D	E
Non-Domestic rateable value	£0 - £4300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 and over

Each band attracts a different level of fee:

Rateable value bands	A	B	C	D	E
Main Application Fee	£100	£190	£315	£450	£635
Main Annual Charge	£70	£180	£295	£320	£350

A multiplier applied to premises in bands D and E where they are exclusively or primarily in the business of selling alcohol (for example large town and city centre pubs).

Band	D (x2)	E (x3)
City / town centre pub application Fee	£900	£1905
City / town centre pub annual charge	£640	£1050

To find out how much your non-domestic rateable value of your premises is enter your postcode into the Valuation Office's website, www.voa.gov.uk.

There are other occasions that fees and charges must be paid to Haringey Council:

Occasion on which a fee may be payable	All fees are to be paid to Haringey Council
New Premises Licence or Club Premises Certificate	Please see above as dependent of Non-domestic Rateable Value
Variation of premises licence or club premises certificate	Please see above as dependent of Non-domestic Rateable Value . Fee identical to Main Application Fee
Personal Licence Application	£37
Supply of copies of information contained in register	Set By Haringey
Application for copy of licence or summary on theft, loss etc of premises licence or summary	£10.50 in all cases
Notification of change of name or address (holder of premises licence)	£10.50 in all cases
Application to vary to specify individual as premises supervisor	£23.00
Interim Authority Notice	£23.00
Application to transfer premises licence	£23.00
Application for provisional statement: where premise is being built etc.	£315.00
Application for copy of certificate or summary on theft, loss etc of certificate summary	£10.50 in all cases
Notification of change of name or alteration of club rules	£10.50 in all cases
Change of relevant registered address of club	£10.50 in all cases
Temporary Event Notices	£21.00
Application for copy of notice on theft, loss etc of temporary event notice	£10.50
Application for copy of licence on theft, loss etc of personal licence	£10.50

Notification of change of name or address (personal licence)	£10.50
Notice of interest in any premises	£21.00

Exceptionally large events of a temporary nature that require premises licences are to be charged as follows:

Number of people	Additional Fees
5,000 – 9,999	£1,000
10,000 - 14,999	£2,000
15,000 – 19,999	£4,000
20,000 – 29,999	£8,000
30,000 – 39,999	£16,000
40,000 – 49,999	£24,000
50,000 - 59,999	£32,000
60,000 – 69,999	£40,000
70,000 – 79,999	£48,000
80,000 – 89,999	£56,000
90,000 and over	£64,000

In relation to exceptionally large events, where a permanent premises licence is obtained for a site rather than one that is time-limited for the event, the annual fee to be paid in relation to such a premises licence may also require an additional element to the fee due to the extra checking requirements. We consider, that such an additional element be charged at a rate of 50% of the additional fee listed above.

For premises under construction, and have not been allocated a non-domestic rateable value but will be given such a value as soon as a completion certificate is given. In these cases it is proposed to allocate such premises to band C. Subsequent annual fees will relate to the non-domestic rateable value given to the property.

Premises licences sought for community centres and some schools that permit regulated entertainment but do not permit the supply of alcohol and/or the provision of late night refreshment will not incur a fee, provided the entertainment is by the school and for the purpose of the school. For more information please contact the Licensing Team.